



## GUIDELINES FOR APPLICATION PROFESSIONAL DEVELOPMENT FUNDING FOR W.A.N.T.E. MEMBERS

1. Application may be made following the first anniversary of Association member.

**Must have applied with the Winnipeg School Division Professional Development Committee prior to sending in application for funding from W.A.N.T.E..**

2. Professional Development must be job related but not a requirement for the job.
3. Neither individual or group funding is not provided for food, lodging and/or travel.
4. Minimum amount to be considered is \$20.00 per school year.
5. Maximum amount for individual funding to be considered is \$250.00 per school year. Applicants are responsible for any costs incurred after the maximum amount is reached.
6. Maximum amount for group funding to be considered is \$500.00 per school year. Group funding is considered as 5 or more members. Applicants are responsible for any costs incurred after the maximum amount is reached.
7. Application to be sent to W.A.N.T.E. Office and must be accompanied by a copy of your WSD PD application, a brochure or information on the PD and your receipt if the PD has already been paid for.
8. Applicants will be notified in writing of the decision of the Committee. Requests for funding should be submitted to the Committee four (4) weeks prior to the Professional Development.