

W.A.N.T.E Liaison Minutes
Thursday, October 1, 2015
4:45pm – Administration Building – Room 106

Present:

Dawn Bronk	<i>Admin. Bldg. #1 - Sec-Treas Dept.</i>	Cindy Charlton	<i>Luxton</i>
Shelley Gregoire	<i>Admin. Bldg. #1 - Sec-Treas Dept.</i>	Holley Tweed	<i>Machray</i>
Wes Mann	<i>Andrew Mynarski</i>	Carrie Brown	<i>Montrose</i>
Darlene Neal	<i>APC</i>	Marcy Cadorath	<i>Montrose</i>
Gail Barker	<i>Ashland DLC</i>	Tami Forbister	<i>Mulvey</i>
Maureen MacCoy	<i>Carpathia</i>	Sandra Eichwalder	<i>Norquay</i>
Rosa Loconte	<i>Carpathia</i>	Candace Iwasienko	<i>Prairie Rose</i>
Wendy Kirwin	<i>Children of the Earth</i>	Maria Mazur	<i>Prairie Rose</i>
Barb Gagnon	<i>Churchill</i>	Bruce Zilkowsky	<i>Prince Charles ERC</i>
Vanessa Bartlett	<i>Clifton</i>	Mary Schmidt	<i>Principal Sparling</i>
Rosina Gordon	<i>CTP - Isaac Newton</i>	Jenny Lester	<i>River Elm</i>
Leslee Strauman	<i>Elmwood</i>	Norma Roulston	<i>River Elm</i>
Rhonda Plohman	<i>Garden Grove</i>	Jessica Meurrens	<i>Sacre Coeur</i>
Carla Paul	<i>General Wolfe</i>	Val Isfeld	<i>Shaughnessy Park</i>
Ces D'Achille	<i>General Wolfe</i>	Irene Costa	<i>Tyndall Park</i>
Marie-Colette Nolan	<i>George V</i>	Brittany Morrison	<i>Victoria-Albert</i>
Angie Preston	<i>Glenelm</i>	Rosa Messina	<i>Victoria-Albert</i>
Patti McLean	<i>Gordon Bell</i>	Kathi McCall	<i>Wolseley</i>
Lenore Carriere	<i>Grant Park</i>		
Sabrina Smith	<i>Harrow</i>		
An Nguyen	<i>Hugh John Macdonald</i>		
Renée Griffith	<i>Hugh John Macdonald</i>	Executive/Council/Other:	
Tom King	<i>Inkster</i>	Kelly Bowen	<i>Council</i>
Patty Henderson	<i>John M. King</i>	Tricia Wiebe	<i>Council</i>
Corinne MacGregor	<i>Kelvin</i>	Michelle Short	<i>Council</i>
Laurelee Hurd	<i>Kent Road</i>	Irene Costa	<i>Council</i>
Nicole Lansard	<i>Laura Secord</i>	Denise Hanlan	<i>Executive</i>
Venus Sta. Brigida	<i>Laura Secord</i>	Barb Morrison	<i>President</i>
Erika Kupchak	<i>Lord Roberts</i>	Luis Tome	<i>Vice-President</i>
Jackie Jefkins	<i>Lord Roberts</i>		

1) Call to Order – Luis Tome

- Meeting called to order 4:45
- Luis welcomed everyone back to another school year and thanked them for either returning as the liaison rep or welcoming the new people.

2) Approval of April 9th meeting minutes – Luis Tome

- Minutes were approved and placed on file

3) Introduction of Executive and Council Members – Barb Morrison

- Members were introduced by Barb
- Everyone welcome by Luis

4) Reporting Absences on AESOP – Luis Tome

- All absences must be reported on AESOP
- Please ensure your work time is correct in the system
- You can assign a sub if you have someone in mind
- You might be asked to phone the school when absent. This is not in the collective, your obligation is to report your absence on AESOP. If you are asked to call your teacher etc and you do it is a courtesy that you are paying them not an obligation. If you have any issues with this please call the office.

5) WANTE expectations of Liaison Reps – Luis Tome

- See Roles & Responsibilities for Liaison Rep attachment

6) Review of Banking time for Missed Breaks - Barbara Morrison

- New as a letter of understanding in the collective.
- Everyone should be allowed to take their breaks
- 3 hours / day = 1 – 15 min paid break
- 6 hours / day = 2 - 15 min paid breaks
- It is the responsibility of whomever is in charge of your classroom to make break schedules. It is not the EA's responsibility to create a schedule for breaks.
- Important – with bank time within the school year, must be taken by May 31st of the school year. Any time not taken will be paid out.
- Forms available at the meeting, also on the website.
- Anything not documented will not be paid. Please start documenting now.
- Have a conversation with your supervisor at your school before going on a field trip to work out when breaks will be taken.
- Any school with any questions or issues with the break/banking time please contact Barb at the office for clarification.

7) Extra Time for Bussing – Luis Tome

- For members who are on a bus, that is additional time. Anytime you are on a bus that is late more than 15 minutes you need to see the clerk in the office for the extra time to be entered into CIMS daily
- Extra bussing time is not bankable time it is to be paid.

8) No Class Days/ PD Days – Mandatory or not? – Barbara Morrison

- Principals cannot make PD days mandatory for EA's.
- EA's decide for themselves if they wish to participate in PD Days. It is your choice. If you choose to NOT go, you are not paid.
- NVCI and CPR are requirements for certain levels.
- If you take NVCI or CPR on a Non School day you will get paid for that day and not lose pay. Reported as a DVIN.

9) Health Benefits Update – Barbara Morrison

- 625 sent out – 302 returned
- 204 for changes
- 98 against
- Will take effect Jan 2016

10) Annual Dinner – Luis Tome

- Posters should be posted in schools – Save the date
- Hosted at Victoria Inn & Conference Centre
- Retirees are honored. Dinner is for everyone, not just retiree's. All are welcome.
- Revised list of retirees is on the website
- 54 retirees listed so far.
- Tickets \$20

11) Open Questions

- Question: Extra Duties – handout clarification?
 - i. Extra duties are not a “gimmie” every year.
 - ii. Skill set is part of the selection process.
 - iii. Attendance and reliability is also a big part of the selection process.
 - iv. Schools should be using the guidelines. All admin have received a copy of the collective. Call Barb for further clarification.
- Question: April 30th Deadline?
 - i. School should be asking members if they want extra duties for the next school year. Giving everyone opportunity to say yes or not.
- Question: Filling out short leave for family member funeral, asking for obituary?
 - i. There is no policy stating that an obituary is required.
- Question: Why extra duties are the same person for 25 years? Why are they not rotating positions?
 - i. Extra duties are assigned by principals. School based decision making.
- Question: Bereavement Leave –
 - i. For the 3 or 5 day bereavement leaves, you can leave one day off for funeral purposes. Short leave necessary.
- Question: EA's paid for extra time for NVCI training?
 - i. Yes. If the extra duty is assigned for the year(you have a letter stating that, you will always be paid those hours for the year.

- Q: Extra Duties – Clarify
 - i. Members can ask what criteria for extra duties.
 - ii. Letter of understanding in the collective.
- Q: Strapping kids in buses
 - i. Operating Seat belts are the responsibility of the bus driver.
 - ii. Do not operate the lift. That is also the responsibility of the driver it is not your job.
- Q: Clerical flex time?
 - i. Principals cannot take your flex time until after the first day of school.

12) **Reminder of next meeting** – Thursday, December 3rd. Buy your dinner tickets!

13) **Meeting Adjourned** : 6:07 PM